

# Program Information

## 2025 Nonprofit Security Grant (NSGP)

SEPTEMBER 4, 2025

# Key Points for Today's Meeting



**Outline NSGP grant objectives, terminology, and eligibility requirements**



**Explain required materials and actions for submitting your application**



**Guided tour of Nonprofit Security Grant section of MT DES website**

# US Department of Homeland Security

NSGP Grant  
Requirements  
are set at the  
federal level

Federal Emergency Management Administration  
(FEMA)

Montana  
Disaster and Emergency Services  
(MT DES)

As the State  
Administrative  
Agency, MT DES  
ensures that  
federal  
requirements are  
met



# Grant Objectives



**The Nonprofit Security Grant Program (NSGP) provides funding support for target hardening and other physical security enhancements and activities for nonprofit organizations that are at high risk of terrorist attack.**

# Terminology and Acronyms for the Nonprofit Security Grant Program (NSGP)

## NOFO

**Notice of Funding Opportunity**

Formal announcement of availability of federal funds.

## IJ

**Investment Justification Form**

Describes the applicant organization and proposed projects/activities utilizing NSGP funding

## Applicant

**Montana DES is the applicant**

MT DES will submit an application packet to FEMA that includes investment justifications for all submitted projects under FY25 NSGP

FEMA evaluates each project individually

## Sub-Applicant

Each organization that submits an application to MT DES is referred to as a sub-applicant

# NSGP Goals, Objectives, and Priorities

See “Program Description” section of NOFO.

- ▶ The NSGP reflects Department of Homeland Security's commitment to risk-informed investment, collaboration, and resilience.
- ▶ To ensure that priorities reflect the current threat environment, FEMA's Preparedness Grant Programs are guided by annually designated National Priority Areas (NPAs).
- ▶ The NSGP will integrate the preparedness activities of nonprofit organizations that are at high risk of a terrorist or other extremist attack with broader state and local preparedness efforts.



# Eligible Sub-Applicants

- ▶ **Nonprofit organizations eligible as sub-applicants under MT DES are those organizations that are:**
- ▶ --Described under section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) and exempt from tax under section 501(a) of such code.\*
- ▶ -- Able to demonstrate, through the application, that the organization is at high risk of a terrorist or other extremist attack

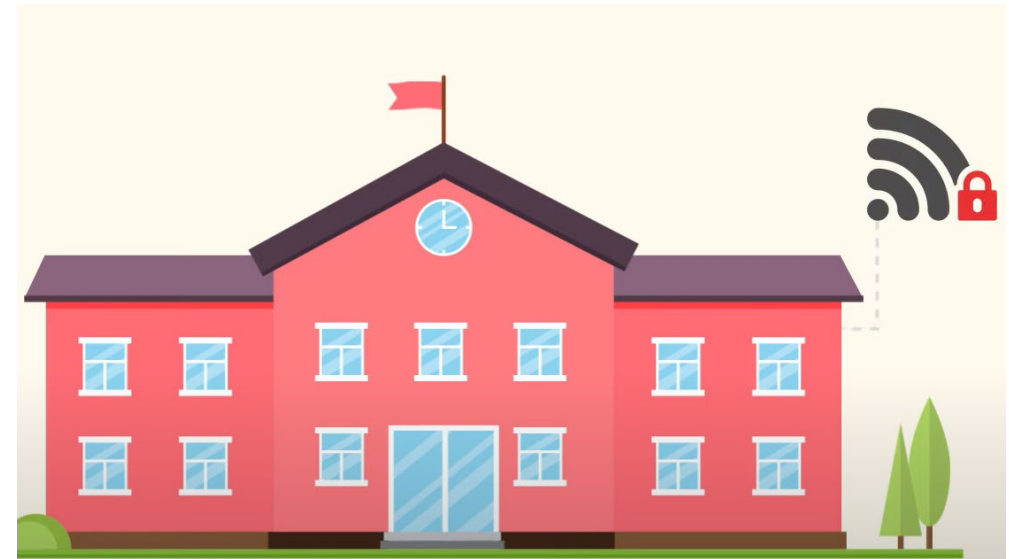
# NSGP is a Reimbursement Grant

- Sub-recipients will expend their own funds to pay project costs, and then request reimbursement from MT DES
- Reimbursement requests require valid proof of payment to verify that the supplier/contractor has been paid
  - General ledger
  - Copies of cleared checks
- The awarded organization must submit quarterly progress reports to MT DES until the project is complete.



# How to Apply

- ▶ Nonprofit organizations must apply to through their State Administrative Agency (MT DES).
- ▶ Application period for Montana is 9/8/2025 – 10/15/2025
- ▶ Applications must be submitted in the AmpliFund grant management system using the dedicated link on the MT DES website.



# Application Key Points



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A nonprofit organization may submit application packages for up to three sites.

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A maximum of \$200,000 per location/physical site/address may be requested.

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If applying for more than one site, each site must have a separate, standalone application, including a unique vulnerability assessment.

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There is no cost share requirement for the FY 2025 NSGP.

# Application Elements

- ▶ The following materials must be uploaded to the SAA as part of a complete application package in AmpliFund:
  1. **Mission statement of the applicant organization**
  2. **Vulnerability Assessment**
  3. **Investment Justification Form**
- ▶ A submission that is missing any required document(s) will be considered incomplete and will not be reviewed.



# Application Element #1: Mission Statement

- ▶ A mission statement is a formal summary of the aims and values of an organization.
- ▶ The three components of a mission statement include the purpose, values, and goals of the organization.
- ▶ Please use organization letterhead



# Application Element #2: Vulnerability Assessment

- ▶ A vulnerability assessment is used to identify and validate physical security deficiencies of your organization/facility
- ▶ Projects/activities requested through the NSGP should align to mitigate items identified in the Vulnerability Assessment.
- ▶ Vulnerability assessments can be provided in a variety of forms. Some examples are:
  - ▶ Cybersecurity and Infrastructure Security Agency (CISA) Self-Assessment ([Facility Security Self-Assessment | CISA](#))
  - ▶ State or local law enforcement assessment
  - ▶ Outside contractor's assessment



# Application Element #3: Investment Justification Form

- ▶ The IJ is a fillable template used to describe the organization, and proposed projects/activities to mitigate security deficiencies as identified in the Vulnerability Assessment.
- ▶ FEMA will only accept the FY25 IJ form



the organization from receiving grant funding.

## PART I. NONPROFIT ORGANIZATION SUBAPPLICANT INFORMATION

Identify the following:

LEGAL NAME OF THE ORGANIZATION

Please list the physical address of the facility.	STREET			
	<input type="text"/>			
	CITY	STATE	ZIP CODE	COUNTY
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Is the building owned, or are you leasing/renting?

*If leasing or renting, do you have the owner's permission to make the proposed security enhancements?* ☐ Yes ☐ No

At the time of application, is the organization actively occupying and functioning out of the location listed above? ☐ Yes ☐ No

# IJ Instructions

- ▶ The IJ is a fillable template
- ▶ The Investment Justification form needs to be opened in Adobe Acrobat Reader
- ▶ The IJ should be saved as an Adobe Acrobat Document
  - ▶ Do not change the format
- ▶ Refer to the IJ Checklist for more detailed information



# Website Resources

DES.mt.gov



# A Note on Adobe

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# General Comments from Burke Honzel, Preparedness Bureau Chief

- ▶ DHS terms and conditions and how they could impact your grant
- ▶ Anticipated award timeline
- ▶ Potential for additional information requests from FEMA during the reimbursement process

# Questions, Comments, Follow-Up





# Preparedness Grant Coordinators

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# Indirect Costs

- ▶ Indirect costs are allowable for sub-recipients
- ▶ If the entity is a non-governmental entity (e.g., institutions of higher education/hospital, nonprofit organization, etc.), and is a subrecipient, **indirect cost rate procedures are outlined in 2 C.F.R. § 200.332(a)(4) and Appendices III, IV, IX to Part 200.**
- ▶ These types of entities may either use the de minimis rate or negotiate a rate with the pass-through entity.



# Management & Administration Costs (M&A)

- ▶ Nonprofit organizations that receive a subaward under the NSGP may expend up to 5% of each subaward on M&A purposes associated with that subaward.
- ▶ If an organization is receiving more than one subaward, they must be able to separately account for M&A costs for each subaward.